

### DESCRIPTION

Chaos to Calm is looking to add part-time employees to our amazing team of Calm Specialists. The ideal candidate for this position is an energetic, self-starter with a true love for people (especially seniors) and creating environments that are “calm” because they are well organized and suited to the client’s lifestyle and needs.

The ability to work independently and in a team environment is imperative. Professionalism and an unwavering commitment to providing an exceptional client experience are always required.

Our Calm Specialists provide assistance to clients throughout home transitions and estate clean-outs by performing the following tasks.

- Pre-move organizing involving providing clients with guidance on what to sell, donate, gift, and discard
- Packing client belongings neatly and to insurance standards
- Unpacking, setting up and resettling clients in their new home in an organized and systematic way
- Household inventory creation
- Cleaning out, sorting and organizing all areas of homes including attics, basements and outbuildings
- Home staging and décor placement
- Responding to client questions and concerns
- Light lifting of boxes, small furniture, and other items up to 25 pounds
- Have access to reliable transportation
- Smart phone with the ability to utilize software apps utilized by team

Attention to detail and a keen eye for organizing is critical in all job related tasks.

### WHO WE ARE

Chaos to Calm is a North Carolina based move management company that provides custom solutions to people who are in need of a home transition. We offer a full spectrum of services including: move management services, certified senior services, home and estate clean-outs, and professional organizing.

We are dedicated to assisting with the emotional and physical aspects of a relocation and/or redefined living in a current home. Our mission is to alleviate feelings of stress, overwhelm and uncertainty people faced with a home or estate transition so often incur. We manage each piece of the process with care and compassion so that the client experience is as calm as possible and they are left with the comfort of a perfectly suited new home environment.

### FOR MORE INFORMATION ON CHAOS TO CALM OR TO APPLY

Visit our website at [www.ChaosToCalm.com](http://www.ChaosToCalm.com)

Check us out on Facebook at <https://www.facebook.com/chaostocalmrelo/?fref=ts>

To apply email your resume to [Kiera@CTCRelo.com](mailto:Kiera@CTCRelo.com)